

BEHG Properties, Inc. Welcome letter and contact information

Please find the following background information about our Company and our contact information:

- BEHG Properties began operating in November 2006. The Company has five owners, which operate the Company as follows: Brad Engel, Russ Hiltermann, Dave Glover, Chris Byers and Shawn Engel.
- Brad Engel is the President of BEHG Properties, Inc. Brad Engel lives out of state, but can be reached at Bradley.engel@ge.com or by phone at 301-634-3296.
- Russ Hiltermann is the Chief Risk Officer, and is in charge of Billings, Collections, Evictions, and monitoring the Company's e-mail account: behgpropertiesinc@yahoo.com, which tenants use to report any issues. Russ can be reached at 661-478-6900, or at the Company's e-mail account: behgpropertiesinc@yahoo.com. Russ lives in California, so please remember the 3-hour time difference if contacting by phone.
- Shawn Engel is the owner of Engel Properties/ Management, whom BEHG Properties, Inc. has hired to act on its behalf as the Management Company to complete apartment showings, lease signings, maintenance repairs, and is responsible for work order requests. Shawn lives locally in the Buffalo area and can be reached at 716-984-7813.
- Dave Glover assists Shawn Engel in the generation of work order requests and tracks their completion.
- Mike Kuhn is the primary maintenance employee of Engel Properties/ Management. Mike resides at our apartment complex at 2460 Baseline, Apt.#4. Please do NOT contact Mike with your maintenance requests, unless it is a heating, fire, or water-leak emergency. All work order requests should be either emailed to behgpropertiesinc@yahoo.com, or mailed to our rent payment address.
- Our rent payment mailing address is
BEHG Properties, Inc
5140 Main St, Unit 303, Box 337
Williamsville, NY 14221.

Please ensure that you do NOT write PO Box in the address. If you do, the mail will be returned. It is also best if you write the street address, unit #, and box # all on the same line. We have had numerous items returned when it is written incorrectly.

- Please be sure to mail the rent so that it is received by the 5th of the month.
- We hope you enjoy living in your new apartment.

Regards,

BEHG Properties, Inc.